

Ministers and the Clergy

<i>Parsonage Allowance</i>	<i>Auto Travel (In miles)</i>
Allowance Received	Educational
Interest - Home	Funerals
Taxes - Home	Infirm - Hospital Visits
Rent - Home	Parishioner Meetings
Repairs - Home	Weddings
Insurance - Home	Visitation
Utilities - Home	Outings - Congregation
Other _____	Tolls (\$)
<i>Supplies & Expenses</i>	Parking (\$)
Books - Music & Theology	Other: _____
Business Cards	<i>Travel - Out of Town</i>
Clerical Service	Airfare
Entertainment (enter 100% of expenses)	Car Rental
Insurance - Business	Parking
Legal & Professional Services	Bus, Subway, & Taxi
Map Book	Lodging (do not combine with meals)
Pager	Meals (do not combine with lodging)
Photocopy & Greeting Cards	Porter, Bell Captain
Postage	Laundry
Software - Appointment/Calendar	Bridge & Highway Tolls
Software - Genealogy	Telephone
Software - Word Processing	Other: _____
Vestments	<i>Continuing Education</i>
Vestments - Repair	Correspondence Course Fees
Computer	Course Registration
On-Line Services	Materials & Supplies
Other: _____	Photocopy Expense
Other: _____	Reference Material
<i>Telephone Expenses</i>	Seminar Fees
Office phone	Textbooks
Fax Service	Other: _____
Cellphone / Business use personal phone	<i>Equipment Purchases</i>
On-Line Charges	Computer & Printer
Other: _____	Answering Machine
	Calculator & Copier
<i>Miscellaneous Expenses</i>	FAX Machine
Business & Professional Associations	Pager
Professional Subscriptions	Telephone
Other: _____	Other: _____